***SUMMARY***

In accordance with the constitution of the Melbourne Rainbow Band Inc (MRB), the Musical Director (MD) is responsible for planning rehearsal and performance repertoire. By providing musical leadership and direction the MD will assist individual members on the development of their musical abilities and oversee all musical aspects of the band’s performances.

The MD will work with the committee of management to create a productive and encouraging environment that is inclusive of all members.

***MUSICAL DIRECTOR DUTIES & RESPONSIBILITIES***

# Programming

* Assist with preparing and implementing long term plans (9-12 months) which include the scheduling of rehearsals and preparation for performances.
* Research new repertoire for the Band and new performance opportunities that support and enhance the skills of the Band.
* Provide guidance in the selection of repertoire, including the consideration of invitations for the band to perform with other organisations.
* Select music to accommodate and develop the talents and abilities of band members and to suit planned performances.
* Develop musical repertoire to ensure optimum performance and consult with the committee of management on the purchase of new music.

**Performances**

* Screening prospective members’ standard where necessary.
* Auditioning and/or selecting soloists.
* Conducting the band in performance (10-15 per year).
* Where necessary, liaise with relevant individuals contracted by the Band to assist with staging, marketing or sponsorship.
* When performing, ensure that the Band’s reputation is maintained at a high standard.

**Rehearsals**

* Conduct rehearsals (three hours each Thursday night in Windsor, plus up to four weekend rehearsals each year).
* Plan the band’s rehearsal schedule.
* Make provision for guest conductors and workshops with other organisations.
* Advising on sectional rehearsals as required.
* Foster a positive and inclusive rehearsal environment.
* In conjunction with the committee, organise and run rehearsal camps as required.

##### OTHER FUNCTIONS AND RESPONSIBILITIES

# General Management

* Attend and participate in all Committee meetings and provide an artistic report to the Committee on a monthly basis.
* Prepare an annual artistic report to the band members at the Annual General Meeting
* Participate in the preparation of submissions to obtain funding/sponsorship.

# Representing the Band

As and when required the MD acts as a spokesperson for the Band before both mainstream and GLBTI audiences, and to assist with the development and maintenance of sound relationships with:

* Media
* Government
* Sponsors
* Funding bodies
* Arts organisations
* Other music ensembles

As a member of the Committee, assist in providing artistic input to ensure that all advertising and publicity activities enhance the image of the band.

# Availability during peak periods

A peak period for the MRB is during the summer months, as a number of performance opportunities exist during major community festivals and events, such as Midsumma, Pride March, Out in the Open and ChillOut.

While alternative arrangements may be considered appropriate, the MD should be available during these periods for rehearsals and performances.

###### *QUALIFICATIONS*

As the artistic leader of the MRB, the MD will have achieved a high degree of musicianship and possess significant experience with bands.

***REMUNERATION PACKAGE***

The MD will be paid for rehearsals and performances on a monthly basis. The Committee of Management will determine the remuneration based on the skill and experience of the person filling that role.